Webster Registry

Provider guide

Version date 23 November 2026. Synthetic demonstration materials.

Sign in

Open Registrant sign-in. Enter your email and password, then the one-time code.
The code is sent to the sandbox in this demonstration. It is not a phone message.

Find your status

Home shows what needs you, your NLPR certification, and your OPMD privilege as separate lines.
Open an application to see the case header.

Start renewal

On your provider record, choose Start renewal.
Locked fields stay locked. Save draft, then Review and submit.

Returned as incomplete

The case header shows the respond-by date.
In Documents, open the file marked Not accepted.
Choose file and upload the corrected PDF. The older version remains.
Choose Resubmit. A confirmation code means the registry has the new file.

Read the decision

Approved shows the expiry. Download confirmation saves a PDF.
Refused shows the reason entered by the approver.